

## Windsmere Stone & Granite Ltd

Bath Road, Sells Green, Melksham, Wiltshire. SN12 6RW Tel: 01380 827111 Email: <a href="mailto:info@windsmerestone.com">info@windsmerestone.com</a> www.windsmerestone.com

### **STONE POLISHER**

An opportunity has arisen for a full-time stone polisher and fabricator to join the team at Windsmere Stone.

This position will suit someone who is experienced in stone polishing and has worked previously in the stone manufacturing industry. Experience in operating other stone manufacturing machinery or fitting will also be beneficial, however suitable candidates with an interest in this industry will be considered.

Position is based at our premises in Sells Green. Hours of work are Monday to Friday 0800 to 1630.

\*We pay the 'Living minimum Wage'

\*We are a Non-Smoking site

Please email your current CV to: <u>info@windsmerestone.com</u>

## JOB DESCRIPTION - Stone Worker Polisher/Fabricator

### **Role Overview**

Responsible to the Production Manager you will ensure a thorough and professional approach to manufacturing and the finishing of stone products. Manufacturing stone using the tools and machinery that you are trained and supported to use whilst maintaining quality and Health & Safety standards.

Wages are paid monthly & are dependent upon experience. \*We pay the 'Living Minimum Wage'

#### **Hours:**

08.00am - 16.30pm Monday to Friday (½ lunch break - unpaid). Occasional overtime in the evenings and/or at weekends at peak times.

#### **Holiday Entitlement**

20 days + Bank Holidays

### **Main Areas of Responsibility**

- Working as an individual or team player in the manufacturing and finishing of stone materials ensuring all processes and procedures are followed.
- Fabricate and polish natural stones and composite quartz to a high standard using power tools for kitchen and bathroom countertops and other bespoke stone products.
- Responsible for quality and output and delivering on time.
- Ability to read and follow technical drawings.
- Highly motivated to produce quality products and service.
- Work consistently within a team setting and able to take instruction.



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- Other duties as assigned, once appropriate training has been given.
- Develop and maintain product knowledge.
- Keep yard and factory areas clean, tidy and safe in line with Health and Safety and company regulations.
- Assisting with deliveries of stone and other materials into the factory, ensuring all paperwork procedures are followed.
- On occasion, must be willing to work on customer sites for fitting if required, ensuring respect and politeness to customers at all times.
- Reporting to the Production Manager.

### **Additional Responsibilities**

- Ensure the highest standards of professional performance are maintained.
- Support and work in line with the company ethos and guidelines.
- To participate in any relevant training and development opportunities.
- Participate in the arrangement of professional development review and appraisal in line with company procedures.

### **Knowledge and Skills Required**

- Minimum of 1 year's stone fabricating/polishing work experience is preferred.
- Full driving license -preferred (However there are good bus & cycle routes between Melksham & Devizes)
- Maintaining a professional appearance and providing a positive company image to the public.
- Must be a good communicator & able to work well within a team
- Must be physically fit and able to lift stone products
- Must be willing to work a flexible schedule.

### **Health & Safety:**

Under the Health and Safety at Work Act 1974, whilst at work, you must take reasonable care for your own health and safety and that of any other person who may be affected by your acts or omissions. In addition, you must cooperate with the organisation on health and safety and not interfere with, or misuse, anything provided for your health, safety or welfare.



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### **Person Specification**

	Essential	Desirable
Knowledge	Basic understanding of Health & Safety	Understanding of natural stone and composite quartz manufacture
Experience	Experience of working in a professional workplace environment	Minimum of 1 year's natural stone fabricating work experience
Qualifications/Skills	<ul> <li>Confident with numeracy</li> <li>Must be able to speak and read to a good level of English</li> </ul>	<ul> <li>Qualification in Stone         Masonary or Minimum of 1         year's stone fabricating /         polishing experience</li> <li>Full and clean driving licence</li> </ul>
Behaviours	<ul> <li>Able to work with initiative and to take instruction from Production Manager</li> <li>Excellent time keeper</li> <li>Methodical – excellent at prioritising and balancing workloads</li> <li>Able to follow rules and procedures</li> <li>Willingness to help others and be a team player</li> <li>Ability to plan work to meet production requirements</li> <li>Optimistic – positive and solution focused</li> <li>Vigorous – enjoys a busy working day</li> <li>Focused with good attention to detail</li> </ul>	